

# OLD PARK PRIMARY SCHOOL

Dream, believe, inspire, achieve



Headteacher: Mrs T Boddington  
[school.office@oldparkprimary.com](mailto:school.office@oldparkprimary.com)

Old Park Road  
Wednesbury  
West Midlands  
WS10 9LX  
Tel: 0121 526 2669

## VACANCY

**Post:** Apprentice Site Assistant  
**Grade:** Apprentice wage- Apprentice wage for the first 12 months, Band B thereafter  
Real living wage supplements will be paid where applicable  
**Contract:** Full Time, Fixed term  
**Hours:** 37 hours per week  
**Weeks per year:** 52 weeks per year  
**Employment Term:** 15 months (linked to the duration of the course)

Required to start as soon as possible, subject to satisfactory clearances. The candidate must offer a degree of flexibility as required.

Old Park Primary School Governing Body are seeking to employ an enthusiastic, motivated, caring Site Assistant Apprentice. The successful candidate will be expected to successfully pass the 15-month Facilities Services Operative (level 2) course within the 37 paid hours. Full mentoring support will be given.

Teamwork is an essential part of our ethos and we are committed to the professional development of all of our staff.

In return, we can offer:

- A welcoming and supportive staff team who work in imaginative and collaborative ways.
- A committed Governing Body who make a great investment in professional development.
- A vibrant indoor and outdoor learning environment
- A chance to make a difference to young lives.

We are an outstanding school (OfSTED May 2024) with the school's contribution to local community cohesion and commitment to inclusivity being exemplary. It is staffed by people who give the highest quality of care and education to our pupils and give support and guidance to families.

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Old Park is the site for the Wednesbury North Spoke Hub, which offers a wide range of family and community support.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

If you are a committed and skilled person with energy and a desire to learn please contact apply for the role via the Find an Apprentice portal on the following link:

Application packs can be found on our school website via the following link:

<https://www.findapprenticeship.service.gov.uk/apprenticeship/VAC2000021368>

[Application form](#)

Please note, we do not accept CV's.

If you would like to discuss this role further, please make contact with the Business Manager by calling 0121 526 2669 or emailing [school.office@oldparkprimary.com](mailto:school.office@oldparkprimary.com)

Closing date: Monday 13<sup>th</sup> April 2026

Interviews: To be confirmed

The school has a duty to safeguard our children and therefore expects all staff to adhere to our Safeguarding Policy and participate in annual safeguarding training. As part of the appointment procedure, all staff have to undergo a DBS disclosure, which will report cautions as well as convictions.

If you are shortlisted for the position, we will also conduct an online search.

Our current Safeguarding Policy and privacy notices are available on our school website.